



**TOWN OF EAST WINDSOR**  
**PLANNING & ZONING DEPARTMENT**  
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TOWN PLANNER, LAURIE P. WHITTEN, AICP (860) 623-6030

ZONING ENFORCEMENT OFFICIAL, ROBIN NEWTON (860) 623-2302

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**MEMORANDUM**

**TO:** Joanne Slater, Town Clerk

**FROM:** Robin Newton – Zoning/Wetlands Enforcement Official  
Assistant Town Planner

**DATE:** November 27, 2012

**SUBJECT: Cancellation of Zoning Board of Appeals Meeting  
Scheduled for December 3, 2012**

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Please be advised that the Zoning Board of Appeals meeting scheduled for **Monday, November 3, 2012** has been cancelled.

The next regular meeting is scheduled for **Monday, January 7, 2013**.

cc: Denise Menard, First Selectman  
Zoning Board of Appeals members